

MINUTES OF WITHINGTON PARISH COUNCIL
MEETING Held on Wednesday 6th December 2023 at the Village Hall
Withington, at 19.00.

1. PRESENT: Cllr David Craig, Cllr Glenys Webb, Cllr Bruno Brenninkmeijer, Cllr Nicky Lowe, Cllr Catherine Boyce, Cllr Alex Barrell. County Cllr Paul Hodgkinson, and District Councillor Jeremy Theyer. Also, in attendance 2 members of the public, and the Clerk/RFO.

2. APOLOGIES: Cllr David Miles

3. DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA.

Members were reminded to declare any interests that may arise during the meeting. Cllr Nicky Lowe.

4. MINUTES – TO SIGN AS A CORRECT RECORD THE MINUTES OF COUNCIL MEETING HELD ON 5th October 2023 were approved and signed as a true and accurate record.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions raised.

6. PLANNING APPLICATIONS

Unanimous vote to object on the below grounds, with recommendations:

Cotswold District Local Plan Clause 6.3.4 – Development falls outside the village boundaries.

CDC Clause 6.4.5- rural settlements must have access to bus stop, pedestrian safety, Increased Traffic, dangerous for cars pulling out at that point.

Wrong sort of housing required currently in Withington.

Bio and nature survey – incorrect. Barn Owls, Tawny Owls and bats in barns.

Positive comments made on development aesthetics.

Action 1 06/12/2023 Clerk to respond to CDC on planning.

7. Clerks Update - Actions Sheet – Meeting went through outstanding Actions. **Action sheet** to keep track of actions and updates.

- Clerk contacted the Church and was assured works to 16 trees that need pollarding is in hand.
- Clerk and Cllr Brenninkmeijer have written a letter to CDC about on-going issues. Cllrs would like to see the letter before it is sent. Additional action.
- Road signs – Agreed to go with suggestions from highways but keep horse crossing sign. Clerk to respond.
- Grit bins have been reported to highways. Bin at the top of Kings Head Lane there are 3 grit bins at that point, one is hidden, and two are broken so they will need replacing. Need to identify on diagram which is hidden out of the three. Clerk has asked for clarification before going back to highways to ask them to replace with a blue bin free of charge as per the e-mail. The one at Compton Rise has been replaced. Clerk to go back to highways with response from PC.

8. Community Speed Watch Camera

Cllr Boyce asked the Parish Council to agree to her continuing with this application with the objective of slowing the speed along that road. Cllr Boyce updated on this. A meeting has taken place with the police, she sent out a short briefing note on the Community Speed Camera Project before the meeting. Questions raised: what is the position for the camera is it in Withington or Dowdeswell Parish. Cllr Boyce to get a map to clarify.

Next steps, Cllr Boyce sent out information on the data processing agreement and the impact of that. Requiring GDPR data processing agreement. She has obtained a 12-point summary of the data assessment risk assessment which she will be able to amend for the PC's purposes.

PC were asked to agree in principle the scheme and continue with the various documents that need to be completed. Council voted and all were in favour. They agreed an approach to deal with the mechanism for Governance and confidence in the process.

Action 2 06/12/2023 Cllr Boyce to provide a map showing which parish the proposed speed camera falls in.

Action 3 06/12/2023 To agree with the risk assessment (to be circulated)

Action 4 06/12/2023 Data controller should be the Parish Council not Cllr Boyce as an individual however she would be assigned by the Parish Council to take on the role required to do this.

Action 5 06/12/2023 Parish Council to register with the ISO to fulfil all the above. Cllr Brenninkmeijer will check that out.

Action 6 06/12/2023 Insurance to be looked at and speed camera added to the policy. This may incur a cost. Value around £600.00.

Action 7 06/12/2023 The SLA will be scoped out for signing.

Action 8 06/12/2023 The PC will need to agree a minimum commitment period and then review if the speed camera and letters are working.

Action 09 06/12/2023 Costs associated with this to be added to the budget and precept for 2024/25

Action 10 06/12/2023 the Parish Council to hold a marketing event, invite the police, Cllrs both district and county to explain to the public what the benefits are and what the Parish Council are doing. In order to explain why the precept will need to be increased to cover this. Before CDC letters come out.

Costs associated to be included in the precept discussions.

Camera was free.

Add to existing Insurance policy.

Highways will put up notices.

Licence comes free for the first year of £175.

Year 2 costs to the Parish Council of £365.00 based on 10 letters a week.

The on-going cost will form part of the precept and that would require an overall precept increase of around 7%. Discussion on how the Parish Council gauge public opinion on this and it was agreed that if the precept is increased to accommodate the speed camera,

then we will need to explain this to the villages. This should be done before the CDC letter is sent out explaining any increase in March.

9. Decision to formally register the parcel of land (Village Green)

Cllr Craig has obtained from ADV1 which he will need to complete, Map sent with request for guidance to Land Registry. Awaiting response - Reference: 231206-2751899. There are a few queries around who is the applicant. Cllr Craig has found old files relating to this from as early as 1957 for a new maypole but it was updated that it was first put in the minutes in the 1930's. Mr Barwell gave the land as a gentleman's agreement. Unfortunately, those minutes are now held at the Gloucester Archives. Discussion on best route forward.

10. Fund raising – Morrisons offer to replace fence and football nets.

Fencing - Offer of help from builders. DC has met up with them, they will go away and look at what can be done. Fencing replacement - Russel Painting information has been sent over to Cllr Craig they have said it would depend on what needs to be done in terms of concrete posts etc. They will meet up and look at the work needed. This is in progress action.

11. Dangerous tree in the playing field

Tree Warden recommended that tree in play area is taken down. Ash Tree with dieback danger to children playing in playing field or falling onto nearby property. Cost £450.00 PC agreed to appoint contractor to carry out the work to remove the tree.

12. Finance – Payment of invoices

Clerks' salary £354.95, HMRC, GAPTC 106.41 (due to incorrect invoice earlier in the year), Glos playing fields Association £50.00, Community Heartbeat (Defib) £151.20, Hire of village hall £78.00.

Action 11 06/12/2023 Wickmedia payments - although 3 invoices are now outstanding, The cheques have not been banked for at least the last 7 payments going back a long time Cllr Brenninkmeijer will speak to him.

Treasury account document – Cllr Brenninkmeijer will try to source this.

13. Update from County Councillor Paul Hodgkinson

Cllrs Updated on White way has been resurfaced. Also, Chedworth lane will also be resurfaced by Jan. Lot of overnight closures with the Works at the A417 have started and will continue (mostly overnight) for the duration of the construction.

On demand bus services currently being piloted in the north Cotswolds called a round robin. Another one for the south Cotswold will no more detail dial a ride when more detail route in parish magazine.

Finance – every council is in a terrible state at the minute, this is a result in cuts to funding, staff costs and the demands on GCC for adult social care and children's services which are increasing. He said that they will have to decisions on finances going forward and that will be on cuts to services and extra charges, which are all coming.

Road safety meeting no Crash – 9th January taking place 19.00 Andoversford Village Hall.

14. Update from District Councillor Jeremy Theyer

Newsletter sent by Cllr Theyer which is a Newsletter written by a District Councillor and includes what is going on in CDC. Reduced hours on CDC customer services for a trial period. Discussed.

Action 12 06/12/2023 for the Clerk to send out to all the Cllrs to look at.

15. Correspondence – Clerk

Shipton Oliffe – had offered their mobile speed camera and that will be taken by Withington Primary School.

Highways Shutting roads – Comments made that Thames Water are leaving mess on the roads especially around the road at Compton Abdale. They need to be clear with their messaging to the village around closures.

E-mail from Silverdale, resident complained re-flooding and water flowing into the garden from the River Coln. SG to respond to J Deamer.

Action 13 06/12/2023 Clerk to respond to J Deamer.

16. Dates of meetings

January 2024 – 17th
March 2024 – 20th
May 2024 – 8th

Meeting Closed at 21.15