

**MINUTES OF WITHINGTON PARISH COUNCIL**  
**MEETING HELD ON Wednesday 9<sup>th</sup> January 2019 AT THE JUBILEE HALL,**  
**WITHINGTON AT 7.30 PM**

1. **PRESENT:** Cllr Glenys Webb, Cllr Mavis Lady Dunrossil, Cllr Jeremy Theyer, Cllr Nicky Lowe, Cllr Jane Gibbs, District Councillor Robin Hughes, Four members of the public and the Clerk/RFO.
2. **APOLOGIES:** Cllr Bruno Brenninkmeijer, Cllr Jane Bruce, County Cllr, Paul Hodgkinson.
3. **DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA. None**
4. **MINUTES of the Meetings** held on the 5<sup>th</sup> December 2018 were circulated prior to the meeting to Councillor's; they were signed and agreed as a true and accurate record.

**4.1 Progress report and comments on the meeting held: 5<sup>th</sup> December 2018.**

E-mail notification of the temporary closure to the Kings Head Lane which runs to the Roman Villa and the Saw Mill on 21<sup>st</sup> December – 24<sup>th</sup> December. **Update**, this should read 24<sup>th</sup> February.

**Withington Primary School** - for the clerk to write to the school and voice the Parish Councils concern, ask them that complaints have been made, asked them to proactively get involved with helping to ease this issue. **Update**, this was actioned.

Cotswold District Council - Register of Electors letter – the Clerk has acquired a printed copy for the Parish Council. **Closed**

5. Neighbourhood Watch – Mr Winter addressed the Parish Council about recent burglaries in the village and the urgent need to highlight a number of incidents which occurred before Christmas.

Mr Winter has spoken to the Police, as Burglaries are on the increase in rural areas. There are limited police for the area. Mr Winter has spoken to the local PCSO and he is happy to come out and speak to villagers about the rise in local crime and preventative measures than can be taken. There was a discussion about raising awareness through Neighbourhood watch, it was updated that there was a local group which sent alerts out to villagers, but this has stopped due to time constraints and local involvement. Mr Winter proposed to have a meeting next week and to invite the Police to come along so that the villagers can discuss getting together to reform the neighbourhood watch group again. The meeting is planned for the 16<sup>th</sup> January at 7.00 pm so that a plan can be discussed. Compton Abdale have an alert system in place, and this could be used to raise awareness.

**Action** to E-mail Cllr Webb with the notice for the neighbourhood watch and Police Meeting and she will put it on the notice board.

## **6. Planning Applications**

**18/03534/FUL** – Ravenswell Farm – The Parish Council discussed the application, and the concern of the state of the roads. It was pointed out that the current occupant has much bigger agricultural machines using the access roads. The Parish Council asked Cllr Hughes to raise it at the CDC Planning Committee. Cllr Hughes said that there are no substantive issues for it to be raised there and asked on what grounds he would do this as Highways had no objection. He said it would not be deemed appropriate to take it to committee on the state of the roads alone.

**6.1 18/04831/FUL** -Full Application for Installation of small rooflight at Withington Manor Withington Cheltenham Gloucestershire GL54 4BG. Cllr Brenninkmeijer sent an e-mail with an update to his application:

The application for Withington Manor is similar to the previous application that has already been approved. Unfortunately, the small window that Cotswold District Council approved did not fulfil one of the conditions that were set as part of the approved Planning Notice. Thus, they were forced to make a change to the design of the small window in order to fulfil the conditions set by the previous Planning Notice. Whether these or additional conditions will apply to this Planning Notice, should it be approved, is unclear.

The Parish Council discussed the application and there were no comments for CDC. All voted in favour of the updated application.

**6.2 18/04547/FUL** - for Change of use, conversion and extension of agricultural buildings to create a wedding venue, erection of office/workshop building and associated facilities and works at Bonnett Farm Marsden Rendcomb Cirencester Glos. The Parish Council looked at this application and all felt that the application had no relevance to Withington and failed to understand why the application which is located on the outskirts of Marsden which in itself is located within Rendcomb Parish area has come to our attention. The Parish Council noted the application but had no further comments.

**6.3 18/04820/FUL** - Full Application for Alteration and extension of Coach House to form an ancillary guest annexe with games room, with covered parking/store and the erection of a new dwelling to the rear at Coach House Silverdale Withington Cheltenham Gloucestershire.

The applicants attended the meeting and were asked if they would like to update the Parish Council on their application, they said they had spoken to conservation and will be leaving the Coach house as is, but would like to build to the rear of the property. A neighbour also attended the meeting and objected to the new build in the garden as it impacted on the privacy of his house and the impact it would have on Silverdale would be dramatic as it was too close to the boundary.

The applicants main concern was that last time a window was used as a reason to object to the application that was not on their plans. There were also issues raised with the communication between neighbours. The Parish Council asked all parties involved to leave the meeting and continued the discussion in private.

Comments for the Cotswold District Council:

The Parish Council have concerns about the roof level/height, of the proposed new development which has no plans provided, so the Parish Council cannot make any informed comments. The only plans provided were for the Coach house. The additional development was felt to be too large. Cllr Hughes was asked to find out what the planners/conservation currently think about the Coach House plans.

## 7. Snow plan update

Cllr Lowe updated that as it is that time of year again, we should look at plans for bad weather. The clerk said that she had received an e-mail from Ray Walters, Customer Service Operator, Highways with information for the snow wardens in preparation for the winter season. It contained documents for your Snow Plough Operator and Snow Warden. The clerk has sent this to Philip King.

Documents that were sent were:

- Guidance Documents including the extract from the Adverse Weather Plan available on the website:  
<https://www.gloucestershire.gov.uk/media/2082962/adverse-weather-plan-2018-19-v2-final.pdf>
- Revised Rates
- Snow Desk contact numbers – please call to book on and off the network – use your local snow desk number

## 8. Finance

**Precept Letter** - The Parish Council were asked to look at any additional items for the budget next year. The forecast was discussed, and any additional items were discussed. The Parish Council agreed to keep the Precept for 2019 the same as 2018. All voted in favour of this.

Clerks Wages - £282.02

HMRC cheque not paid this time

Mr A T Chapple £69.00

Wickmedia - £36.00

## 9. County Councillors update

Nothing further to add.

## 10 Correspondence

None

## **11 Any Other Business**

Cllr Webb updated on the Drain repair for the playing field at Withington. It has been agreed that Support England are happy to support the project but need a formal e-mail from the Parish Council direct to dig up the field and put a septic tank in.

**Action** for Cllr Webb to e-mail the Clerk with the details and for her to send and e-mail.

Meeting Closed at 9.00 pm